

City of Dyer
Council Meeting Minutes
May 28, 2024

The meeting was called to order at 6:30 pm by Mayor Hubbard. The Pledge of Allegiance was said.

Roll Call:

Alderman Jannie Elam present

Alderman Blaine Kiser present

Alderman Joseph Saunders absent

Alderman Donna Staton present

Alderman Cindy Looney present

Alderman Aaron Bray present

Public Forum: None

Minutes:

A motion was made by Alderman Jannie Elam to approve the minutes of the April 23, 2024, council meeting. Second by Blaine Kiser.

Alderman Jannie Elam yes

Alderman Blaine Kiser yes

Alderman Joseph Saunders absent

Alderman Donna Staton abstain

Alderman Cindy Looney yes

Alderman Aaron Bray yes

Financial Statements:

A question was asked concerning the bank service charge on the water/sewer fund of \$713.91. Mayor Hubbard responded by stating that these are returned checks from customers on the PayClix service. She will be looking into this and making sure that the service charges are added to each customer's account.

Mayor Hubbard stated that she and the recorder treasurer will be working on the budget adjustments and hope to have them ready by next month.

A motion was made by Alderman Staton with a second by Alderman Looney to approve the April financial statements for all departments.

Alderman Jannie Elam yes

Alderman Blaine Kiser yes

Alderman Joseph Saunders absent

Alderman Donna Staton yes

Alderman Cindy Looney yes

Alderman Aaron Bray yes

Mayor's Report:

CFP Grant – this grant is for community funding for the water system upgrades. An engineer for Hawkins-Weir came out to tour the facilities. Our water tower needs significant repairs. This grant comes through Senator Bozeman’s office.

Fun Park grant – this grant will be for a new basketball court and possibly a new pavilion.

Arkansas Hazard Mitigation Program – this grant opportunity would allow us to get generators to run the pump houses. This is a 75/25 grant. The mayor is applying for \$200,000. The notice of intent will be filed which will allow us to apply for the grant funds and if we are not able to continue with the grant we will not be obligated.

City Attorney Report:

A lawsuit has been filed on the Heyer property. The city attorney has been in discussions with the Hackler group concerning their properties.

Public Works Report:

Lonnie Robins presented three bids for concrete work on various projects. They will be reviewed by the mayor for later approval. Copies of the bid sheets are attached to the minutes.

The tank inspection report was presented to the board and mayor. There are significant repairs needed for the water tower. The repairs could possibly be covered by the CFP grant.

The primary public works truck is being taken for hail repair which is covered by insurance. The director requested approval to have other truck damage repaired.

Discussion was held concerning the mowing of 64 Highway. It is the state’s responsibility to mow the highway. It was suggested that a strip on each side of the highway be mowed by Dyer.

The water test results are coming in and are the best we have seen.

A discussion was held about the old trash truck being repaired or sold for scrap. It will cost as much to repair as they would receive for scrap. No profit is made from providing a trash service.

A motion was made by Blaine Kiser to sell the truck for scrap with a second by Jannie Elam.

Alderman Elam yes

Alderman Kiser yes

Alderman Saunders absent

Alderman Staton yes

Alderman Looney yes

Alderman Bray yes

Police Report:

Chief Winford discussed the statistical charts he gave the board showing what type of calls his department has handled. The officer's camera system is up and running.

Fire Chief Report:

None

Old Business:

None

New Business:

Fireworks will be purchased for the 4th of July from Bell's Fireworks. The fire department will be having a fund raiser with food and Quilts of Valor presentations. A 4TH of July flyer will be finished and posted by the City Hall staff.

The Board discussed the repairs and maintenance on the community building. The volunteer board has been having a few events and raising money to use for these repairs. The mayor requested a monthly report on the events and the money raised.

The Board agreed to allow participants in the Bargains Galore on 64 to use the building with the stipulations that no heavy items will be inside and the air conditioner will not be used. Big fans can be provided by the Public Works Department. The Board is going to look at quotes to repair the air conditioning at a future meeting.

Planning and Zoning:

None

Public Comments:

None

Adjourn:

A motion was made by Alderman Staton with a second by Alderman Kiser to adjourn the meeting at 7:29 pm.

Alderman Elam yes

Alderman Kiser yes

Alderman Saunders absent

Alderman Staton yes

Alderman Looney yes

Alderman Bray yes

Mayor Simon Hubbard

Rec/Treasurer John Johnson

LYNN FOR COUNCIL MEETING

Public Works

Parks Grant Application

- Public Meeting Standards
- Resolution Number *DS/CL*
- Volunteer Activity Standards
- Old plans/ Back-up plans if we run short on time
- Old budget
- Pavilion Bid/ Plan A (Incomplete plans, The only large purchase, Must contact engineers for details regarding the rest of the plans such as sidewalks and handicapp accessible areas.)

Ordinance to employee Josh as a part time mower.

Resolution to sell the trash truck.

Water Samples have all been very good. Everything is in accordance.

Upcoming work at the corner of Line ST. And River RD.

Will try to start working on washed out ditches once Josh can return.

No update on When Lonnie's' city truck will be done with repairs yet. Is it ok to finish the rest of the repairs? Can I have them done at the same shop

*split 6700 w/s/st
JS/CL*

**already doing the insurance work since the circumstances involve them
already doing similar repairs or are the bids still a requirement?**

Appendix B

Volunteer Activity Standards

NOTES ON SCORING

The Volunteer Activity is included in the "Community Outreach" section of the Priority Rating System (PRS). You may conduct as many volunteer activities as you wish, but **only one activity will be counted towards the PRS score**. A fully-documented Volunteer Activity conducted after January 1st, 2024 and included with the application will receive two (2) points. An activity documented incompletely will receive one (1) point.

What is a Volunteer Activity?

Volunteer activities can take on many forms, and just about any organized volunteer workday in the park will be accepted, such as trash pick-up, painting, equipment repair, tree-planting, etc.

Does it have to be in the park for which the application is submitted?

Yes.

What if we are applying for our first park?

No problem! If you don't have a park, you could have the activity on the site you are proposing. (Even empty sites could use a spruce-up now and again!) If holding an activity in the proposed site isn't feasible, another volunteer activity that takes place outdoors within the community will be accepted.

Is there a minimum number of participants?

The more the merrier, of course, but as long as there is more than one person, the activity will be acceptable. No distinction will be made on the PRS between large and small groups.

Documenting the Volunteer Activity

To receive points for the volunteer activity, applications must include the following:

1. Location of the activity
2. Date of the activity
3. Type of activity
4. Number of participants (approximate)
5. Signature of sponsor Chief Executive

All requirements for activity documentation may be met by using the template found on page 14.

Appendix C

Public Meeting Standards

What is a Public Meeting?

"Public Meeting" refers to the regularly-scheduled monthly meeting of the project sponsor's governing body (City Council or Quorum Court). For the purposes of this application, the meeting must be held during the same calendar year (i.e., after January 1st) that the application is due.

Discussing the Project in the Public Meeting

In order to receive points for holding a public meeting, the proposed project (or proposal to submit a grant application) must be listed as a separate agenda item for that month's meeting. Additionally, the meeting must be advertised as open to the public. Applicants may use the advertising method normally used to publicize the monthly meeting.

Documenting the Public Meeting

Applications must include the following:

1. Copy of the meeting agenda
2. Sign-in Sheets
3. Minutes
4. Proof of meeting advertisement that includes:
 - i. **Method of advertisement**
 - ii. **Date of publication**

Method of advertisement may be documented by providing a copy of the advertisement itself, e.g., printing a screenshot of the advertisement from the sponsor's official web page or social media account. If date of publication (such as a time stamp) is not clearly visible, indicate the date in some other way, such as writing it by hand on the document.

The sponsor's Chief Executive (Mayor / City Manager / County Judge) may produce a **signed** document (see page 13) articulating and affirming 4(i) and 4(ii) above. Applications utilizing signed Chief Executive statement as proof of advertisement **must still include a copy of the meeting agenda.**



CONNECT PROPOSED STAGE TO EXISTING POWER POLE WITH POWER UNDERGROUND

PROPOSED CONCRETE HANDICAP RAMP

PROPOSED 20'x20' ELEVATED COVERED STAGE/DECK

REMOVE/REPLACE BACKSOUND HARDWARE

ALL PROPOSED SIDEWALKS TO BE 6' WIDE

EXISTING PLAYGROUND EQUIPMENT

EXISTING HANDICAP CONCRETE PARKING AREA

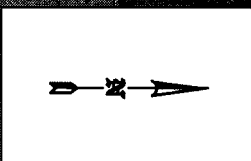
PROPOSED SIDEWALKS

EXISTING PLAYGROUND EQUIPMENT

EXISTING WOOD RAMP/PORCH TO BE REMOVED/REPLACED BY CONCRETE RAMP/PORCH

EXISTING FENCING AROUND HVAC EQUIPMENT

PROPOSED RAMP TO EXISTING PER-LINE IMPACT AREA TO MATCH EXISTING RAMP ON ADJACENT PLAYGROUND



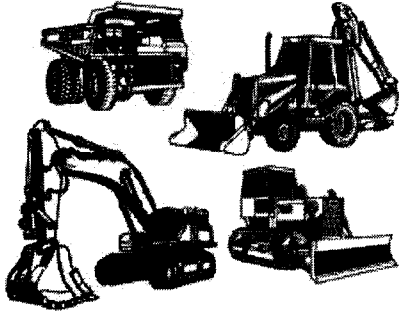
REVISION	DATE	DESCRIPTION
01		

**DYER COMMUNITY CENTER
FUN PARK GRANT
CRAWFORD COUNTY, ARKANSAS**



ENGINEER'S PRELIMINARY OPINION OF PROBABLE COST
DYER COMMUNITY CENTER
CRAWFORD COUNTY, ARKANSAS
JULY 2023

Item No.	Est. Quantity	Unit	Item Description	Unit Price	Extension
1	170	LF	Concrete Sidewalks (6' Wide)	\$ 100.00	\$ 17,000.00
2	180	LF	4" of Compacted Base Material (SB-2, 8' Wide)	\$ 15.00	\$ 2,700.00
3	1	LS	Removal of Existing Porch/Ramp & Underlying subgrade	\$ 5,000.00	\$ 5,000.00
4	1	LS	8' x 35' Concrete Patio/Porch w/ 3' x 15' Handicap Ramp	\$ 30,000.00	\$ 30,000.00
5	1	LS	New Ramp to Zip-Line Impact Area	\$ 1,200.00	\$ 1,200.00
6	1	LS	6' x 28' Concrete Handicap Ramp	\$ 10,000.00	\$ 10,000.00
7	1	LS	Remove/Replace Existing Backboard Hardware	\$ 1,500.00	\$ 1,500.00
8	1	LS	Seeding, Mulching, and Restoration	\$ 2,500.00	\$ 2,500.00
9	1	LS	20' x 20' Elevated Covered Stage/Deck	\$ 20,000.00	\$ 20,000.00
SUBTOTAL CONSTRUCTION COSTS					\$ 89,900.00
ENGINEER'S PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COSTS					\$ 89,900.00
ENGINEERING DESIGN, BID, INSPECTION, CLOSE-OUT (EXCLUDING BOUNDARY & TOPO SURVEYS)					\$ 10,000.00
Total Estimated Cost					\$ 99,900.00



Brent Robertson Construction
3626 Kenner Chapel Road
Rudy, AR 72952
Brent's cell # 479-459-8011
Jennifer's cell # 940-391-1715

Contractor Proposal

Date: 5/29/2024

Submitted To: City of Dyer

City, State: Crawford County, Arkansas GPS: Will provide if needed.

Job Name: Covered Pavilion

Approximate Start Date: Company discretion

We hereby submit the following specifications and estimates for:

Build pad of concrete, pour concrete, build pavilion 30x50, dress up ground

Our Proposal Estimate **\$45,400.00 plus applicable taxes**

Note: These prices are subject to change due to volatility of material cost.

Payments to us are to be made as follows: upon job completion.

* Rock Clause- In the case, we hit rock and have to use hammer hoe it will be an additional \$245 hour.

Acceptance of Proposal: The above price, specifications and conditions are satisfactory and are hereby accepted. We are authorized to do the work as specified. Payment will be made as listed above.

Contractor's Signature: Brent Robertson Date: 5/29/2024

Customer's Signature: _____ Date: _____

**City of Dyer
Arkansas**

On Wednesday July 10th the intersection of Line Street and River Road will be closed to all traffic. City employees will be digging across the intersection. There will also be potential water outages for every resident east of Washington Street that could extend for several hours.

Thank you,

Office of Public works