

## Dyer City Council Meeting October 22, 2019

The General Session of the Dyer City Council Meeting was called to order at 5:30 pm by Mayor Bill Morse. The pledge of allegiance was said. Roll call completed and all present. Quorum established.

Present were:

Alderman Randy Beard  
Alderman Donna Staton  
Alderman Robert Porter  
Alderman Myrna Burns  
Alderman Nancy Smith  
Alderman Katherine Fry

Public Forum: Wendy Hejab was on agenda but not present for meeting.

Terry Rhea requested of the council to close the water account number 37 in the amount of \$543.48 and open a new account for him/his daughter with the understanding that he will pay the amount to the city. This is an unusual circumstance not covered in any water or city policy. The council was asked to adopt a policy to apply to this situation to be added to current policies. City Attorney suggested that it could come out of the water department so it could be when a tenant moved out owing the city money and someone new moved in and start a new account and agreement could be made with owner of property that he could make payment arrangements. City Attorney went on to say that he didn't think this was starting a new policy, but service was being discontinued and payment will be made, and new service started.

A motion was made by Alderman Donna Staton to close Account 37 in the amount of \$543.48 and open a new account with the understanding that he will pay the balance due to the city.

Seconded by Alderman Robert Porter.

Roll call:

Alderman Randy Beard yea  
Alderman Donna Staton yea  
Alderman Robert Porter yea  
Alderman Myrna Burns yea  
Alderman Nancy Smith yea  
Alderman Katherine Fry yea

Approval of the September 24, 2019 Minutes.

A motion was made to accept the September 24, 2019 Council Meeting minutes by Alderman Randy Beard and seconded by Alderman Donna Staton.

Roll Call:

Alderman Randy Beard yea  
Alderman Donna Staton yea  
Alderman Robert Porter yea  
Alderman Myrna Burns yea

Alderman Nancy Smith yea

Alderman Katherine Fry yea

A motion was made by Alderman Randy Beard to accept the Special meeting Minutes on 100119 and seconded by Alderman Robert Porter.

Roll Call:

Alderman Randy Beard yea

Alderman Donna Staton yea

Alderman Robert Porter yea

Alderman Myrna Burns yea

Alderman Nancy Smith yea

Alderman Katherine Fry yea

Approval of September 2019 Financials.

Alderman Donna Staton asked Veronica Robins question regarding the clothing in the general operations if this was for cleaning fees and Veronica stated it was for when employees had uniforms, and this was under contract and due to the turnover of employees the uniforms were discontinued but we are still under contract for the rug cleanings and aerosol sprays. The contract will be ending in May 2020. Donna Staton brought up the fact that the financials showed (negative) -\$9000 in general. Veronica stated that what you are looking at is that we are still in that blank spot between transferring our quick books over into our CSA program and when this is complete that will go away, we are negative in our general account. We do have a building fund that is in quick books that money goes into, but we operate out of and all this will merge together in the CSA program. This is considered revenue and goes into general account. Hopefully this will be completed by next week. Katherine Fry states she looked today, and she noted it as (negative) -\$3800 in the new system and compared it to online banking and it states there is \$8800 in general account and there is checks out when they are all accounted for there will be \$2400-\$3000 left in general. Veronica states that the CSA program will pull all the balances forward and we will have a better picture of financials next month. Veronica states we are good in general. Katherine Fry states we are not in the red yet. Veronica stated to Recorder treasurer you are not signing bad checks. Donna Staton asked another question about Police expenses referencing that the phones were turned off and when would the change in outgoing charge for this expense would be \$0 balance and Veronica reported that they were keeping their data plan which runs their computers in the cars would cost between &74-\$84. We are also turning the Police city phone and their fax machine off thru Windstream because this bill is over \$400 a month. Police Officers will utilize their cell phones only to take pictures and can use the radios for communications. Robert Porter asked why we were using Windstream when we are using Cox as well, Veronica stated that we only use Cox for internet. It was mentioned that we would investigate using Cox for phones as well.

Alderman Donna Staton made a motion to approve September 2019 Financials and water financials and Alderman Randy Beard seconded the motion.

Roll Call:

Alderman Randy Beard yea

Alderman Donna Staton yea

Alderman Robert Porter yea

Alderman Myrna Burns yea  
Alderman Nancy Smith yea  
Alderman Katherine Fry yea

Mayors Report: Mayor Morse reported that Alma City Council was attended last Thursday.  
FOIA Morrell Property. FOIA report we requested from the health department.  
Personnel issue and executive session was called by Alderman Randy Beard and seconded by  
Alderman Robert Porter

Roll Call:

Alderman Randy Beard yea  
Alderman Donna Staton yea  
Alderman Robert Porter yea  
Alderman Myrna Burns yea  
Alderman Nancy Smith yea  
Alderman Katherine Fry yea

A motion to reconvene the regular City Council meeting was made by Alderman Randy Beard  
and seconded by Alderman Robert Porter.

Roll Call:

Alderman Randy Beard yea  
Alderman Donna Staton yea  
Alderman Robert Porter yea  
Alderman Myrna Burns yea  
Alderman Nancy Smith yea  
Alderman Katherine Fry yea

Administrative Assistant/Public Works Report:

Veronica Robins reports FEMA cost share for police/fire/utilities will be \$19678.26 and will go into the Police Department, water and sewer. Veronica has a workbook that tells the breakout for each department and the police will get back between \$6000 & \$7000. When we receive the check, we will break it out according to what the workbook says. Most of that money is a result of regular salary, OT and use of vehicles. Breakouts of what police used, water and sewer used and will go into their funds. Police payroll will go back into general account. Water and Sewer will go into those accounts. Chart was promised to council showing what each account will receive. Alderman Robert Porter asked if Police department wasn't going to be split out from General and Veronica stated that we will be doing this but General pays their payroll and that money would have to go back to General. The vehicle fund money will have to go into Police department account.

City Truck. Last year it was discussed when we bought the city truck it came up that we wanted to get into what Mulberry does which is buying a new truck each year and it is that time. She has been looking at the budget numbers and is wanting to have council do a special meeting/study session over the budget. Veronica ask council to consider moving to a new city truck over to the police department if new one purchased. This month there was a

repair/maintenance on police vehicle of \$1132. There are reimbursable grants to 100% through the state that could be utilized to equip the truck with the needed equipment, and they would have a nice reliable vehicle. Alderman Nancy Smith asked what the police department would do with a truck and Veronica explained. Dog boxes can be used in the back of the truck for the stray dog problem. The police department does go over rough terrain and a truck would access this better than sedans. Alderman Robert Porter pointed out that the maintained for 4x4 is much more money than a sedan. Alderman Randy Beard asked if it was a 4 door and was told yes. Alderman Robert Porter asked if it would be a donation from City to the Police Department and what would be done with the other vehicles. The cost of a new truck is approx. \$33000, and the gas mileage would be somewhat better. If this is decided, we would have to pay for equipment up front and apply for grant for reimbursement and there is a 10 day turn around. The cost of the Water truck would be taken out of water revenue. It was discussed about the ownership and purchase versus donation of the current police cars and determined that all are owned by the city of Dyer and can be sold if decided to be the council and to keep 2. This was requested to be rolled into the study session/special session to be discussed with the budget. New Water Truck might need to be decided on by the end of month.

Alderman Robert Porter made a motion to table the City truck issue to be discusses at the special meeting/study session in 2 weeks. Alderman Donna Staton seconded the motion. The topics for the study session/special session are as follows: Jail Fees, Employee raises, hours positions and insurance. Health Insurance Letter and office: 2 full time 40 hours and 1 part time person. Public Works and Police Department.

Roll Call:

Alderman Randy Beard yea  
Alderman Donna Staton yea  
Alderman Robert Porter yea  
Alderman Myrna Burns yea  
Alderman Nancy Smith yea  
Alderman Katherine Fry yea

Street: Paperwork requiring mayor signature for the second payment for the sidewalk will be \$33,000 and this will need to come from the street CD and when reimbursement is received from the grant will be added to the street CD. There is approx. \$20000 in street fund and it will take approx. \$15000 out of Street CD until we receive the %80 reimbursement from the grant, and we will put that back into the Street CD. Alderman Katherine Fry asked how long the turn around would be to receive the payment back and was told by Veronica Robins it is usually a quick turnaround. Alderman Donna Staton asked what the total was that has been spent on the sidewalk and Veronica Robins asked for her to be able to give those numbers in the study session when it is all moved over in the computer programs. The total amount to be spend on the sidewalk is a little over \$13000 in engineering fees and we will have this up coming \$33000 and we will owe a little bit more after that.

A motion was made to take out \$15000 from the street CD to pay for the sidewalk and put it back in when grant reimbursement by Alderman Randy Beard and seconded by Alderman Katherine Fry.

Roll Call:

Alderman Randy Beard yea  
Alderman Donna Staton yea  
Alderman Robert Porter yea  
Alderman Myrna Burns yea  
Alderman Nancy Smith yea  
Alderman Katherine Fry yea

Discussion was conducted by Alderman Katherine Fry that approx. \$6000 was received to the street department monthly and the general fund received approx. \$952 a month. The large turn back to General Fund comes every quarter and that will not be received until December 2019.

City Attorney: Sean Brister

Resolution Millage Tax Levy 2019 was brought before the council. Dyer is at 5 mil and this needs to be decided tonight so it could go before Quorum Court in November 2019. A motion was made by Alderman Donna Staton and seconded by Alderman Katherine Fry Adopt Ordinance 2019-10-22-01 to keep Millage at 5 mils. Alderman Randy Beard had to exit the meeting prior to vote.

Roll Call:

Alderman Donna Staton yea  
Alderman Robert Porter no  
Alderman Myrna Burns yea  
Alderman Nancy Smith yea  
Alderman Katherine Fry yea  
Ordinance was passed 4-1.

Police Report: Chief Troy Leonard

Fire Report: Josh Winford

6 medical calls

Old Business:

ORD 2019-09-24-01

A motion to suspend the reading rule for ORD 2019-09-24-01 for second time was made by Alderman Myrna Burns and seconded by Alderman Nancy Smith.

Roll Call:

Alderman Donna Staton yea  
Alderman Robert Porter yea  
Alderman Myrna Burns yea  
Alderman Nancy Smith yea  
Alderman Katherine Fry yea

A motion made to read ORD 2019-09-24-01 by title and number only made by Alderman Donna Staton and seconded by Alderman Robert Porter.

Roll Call:

Alderman Donna Staton yea

Alderman Robert Porter yea

Alderman Myrna Burns yea

Alderman Nancy Smith yea

Alderman Katherine Fry yea

New Business:

Halloween Trunk or Treat will be October 31 from 6-8:30 pm in front of City Hall unless raining which would require moving to community building. Hot Dogs, soda and chips will be served with face painting and candy from various donors.

A motion made to adjourn was made at 6:45 pm by Alderman Robert Porter and Alderman Nancy Smith.

Mayor



Recorder/Treasurer

